# First Presbyterian Church

# Guidelines and Application for Outreach Grant

## Guidelines

Funding for the Outreach Committee comes from designated funds which are a part of the Endowment Funds of First Presbyterian Church. These designated funds came from individuals who wished to see the funds used to strengthen and grow the Christian community in our County, New York State and around the world.

## Governance Related to Funding Requests

Outreach Committee's function is to review applications for funding and make recommendations to Session for funding. Session is the ruling body for First Presbyterian Church and is made up of members of the congregation. Outreach Committee meets the second Sunday of each month except July and August. Recommendations from Outreach Committee go to Session for approval. Session meets the third Thursday of each month.

## Applications

Applications are available online at www.watertownfirstpres.org (click on Mission) or call the church at 315-782-1050 or email Linya Bell at linyab@msn.com. When applications are received the Committee Chair will review and decide whether a personal presentation would be helpful. If this is deemed necessary then Chair will arrange for applicant to attend an Outreach Committee meeting.

Applications typically take 1 to 3 months to gain approval. Chair of the Outreach Committee will communicate the decision to applicant once Session has met and reviewed the recommendation from the committee.

## Mission and Vision

It is important to review the mission and vision of First Presbyterian Church in order to ensure the program for which you are requesting support fits with the direction of the church.

Vision Statement – We will be a loving witness for Christ in the Community and beyond.

Mission Statement – Seeking God's help, we will pursue spiritual growth and renewal through worship, mission, and discipleship, while also providing Christian leadership in places near and far.

Questions, concerns or point for clarification please contact Outreach Committee Chair – Linya Bell at linyab@msn.com

**Application for Outreach Grant**

First Presbyterian Church
403 Washington Street, Watertown, New York 13601
For Individual or Group Leader/Please read Grant Guidelines before completing this form

Name:  First_____ Middle Initial_____ Last _____

Street Address

_____

City/State/Zip

_____

Telephone contact (_____)_____ Circle one:     land line        cell

Email Address (If group please use this space for designated leader/coordinator and attach a separate sheet, listing each individual participating in the group, their home address, phone number and email and their age, if under 18):

_____

Please describe proposed program and amount requested:

_____
_____
_____
_____
_____
_____
_____

$_____

Is this project with a particular organization/association: Y   N  If yes, describe how this project/program relates to your organization's mission and strategic direction.

_____
_____
_____
_____

How can your project/program help First Presbyterian Church meet our Mission goals?

_____
_____
_____
_____

Describe the human need that exists to which this project is responding:

_____
_____
_____
_____

Is this a proposed or existing program?

_____

What is the definition of success for this program and how is that success to be measured?

_____
_____
_____
_____

Describe any cooperative efforts with other agencies and their programs. Please include details of any collaborative use of resources:

_____
_____
_____
_____

Have you received funding in the past from First Presbyterian Church?  Y  N   If so, when, for what purpose,

On a separate sheet please attach a detailed budget and include all other sources, status and amounts of funds sought for this program in order of amount (If achieved, proposed or pending please indicate).

and in what amount?

_____
_____
_____

To the best of my knowledge the above information and attached sheets reflect accurate information as of the date below.  I/We will be responsible for informing the First Presbyterian Outreach Committee of any changes to the contents of this application. We understand that should the project not take place that the funding disbursed to the applicant(s) for the stated purpose needs to be returned to First Presbyterian Church.

We understand that the First Presbyterian Church incurs no liability for the applicant(s) during this project which he/she/they take of his/her/their own free will.

Print Name and Signature of Individual or Group Leader:   _____

Date: _____